

	<p align="center">H.P. State Handicrafts & Handloom Corporation Ltd., (A State Government Undertaking) SDA Commercial Complex, Kasumpti, Shimla-171009 Phones: 0177-2621557, 2621275</p>	
GST: 02AAACH4039F1Z6	CIN: U32301HP1974SGC003419	PAN: AAACH4039F

REQUEST FOR PROPOSAL (RFP) FOR OPERATION AND MAINTENANCE CONTRACT OF COMMON FACILITY CENTRE AT SEOH, TEHSIL DHARAMPUR, DISTRICT MANDI, H.P.

Sealed RFP for Operation and Maintenance (O&M) contract of CFC at Seoh, Tehsil Dharampur, District Mandi for a period of seven years for manufacturing of bamboo products.

A pre-bid meeting shall be held on **11:00 am on 19/01/2024** at corporate office, HPSHHCL, Kasumpti, Shimla.

The sealed Request for Proposal (RFP) addressed to undersigned will be received **up to 2.00 pm 31/01/2024**.

The detailed advertisement and tender document *inter-alia* containing terms and conditions of Operation and Maintenance (O&M) contract are posted on the official website of the Corporation <http://www.himcrafts.com>.

The Corporation shall reserve the right to accept or reject any or all offers without giving any reason(s).

Sd/-
(Jatin Lal) IAS
Managing Director

	<p align="center">H.P. State Handicrafts & Handloom Corporation Ltd., <i>(A State Government Undertaking)</i> SDA Commercial Complex, Kasumpti, Shimla-171009 Phones: 0177-2621557, 2621275</p>	
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Detailed advertisement for inviting Request for Proposal (RFP) for Operation and Maintenance Contract of Common Facility Centre (CFC) for Bamboo products at CFC Seoh, Tehsil Dharampur, District Mandi, H.P.

1. The Managing Director, Himachal Pradesh State Handicrafts & Handloom Corporation Limited (hereinafter referred as Corporation) hereby invites RFP(s) for Operation and Maintenance Contract of Common Facility Centre for Bamboo products at Seoh, Tehsil Dharampur, District Mandi, H.P. (hereinafter referred as CFC)
2. Submission of RFP shall be as per two bid system i.e., Technical bid and Financial Bid. Two separately sealed envelope super scribed as “Technical Bid” and “Financial Bid” shall be put inside another sealed envelope which shall be super scribed as “RFP for Operation and Maintenance Contract of CFC”.
3. The sealed “Technical bid” must be submitted on ‘**Annexure B**’ along with documents as mentioned in checklist at ‘**Annexure A**’ in sealed envelope super scribed as Technical Bid for CFC” “along with proof of deposition of non-refundable tender fee of Rs. 1180/- (@Rs.1000/- (Rupees one thousand only + GST of Rs. 180 @18%) and earnest money of Rs. 25,000 (Rupees Twenty-five thousand only) (refundable in case of non-allotment of CFC) on Operation and Maintenance (O&M) contract basis. Processing fee and earnest money shall be deposited through demand draft in favour of Managing Director, H.P. State Handicraft and Handloom Corporation Ltd. along with Technical Bid. The deposition of tender fee and earnest money by cheque or cash is not acceptable and such offer would be summarily rejected. The EMD of unsuccessful bidders would be refunded without interest and EMD of successful bidder would be adjusted against the performance securing as provided in Para 1 of **Annexure C** of this RFP.

4. "Financial bid" must be submitted on "**Annexure E**" in sealed envelope superscribed as 'Financial bid' for Operation and Maintenance Contract of CFC. In the financial bid the Monthly Concession Fee (MCF) offered must be filled in figures and in words. In case of mismatch the rate quoted in words shall only be considered. Financial bid filled up with lead pencil or Monthly Concession Fee (MCF) offered is overwrite or corrected then the financial bid would be outrightly rejected.
5. The Technical Bids will be opened onatPM and financial bids of bidders qualified in Technical bid shall only be opened thereafter.....atPM. The technical qualification shall be considered only for qualifying purposes and the bidder quoting higher Monthly Concession Fee (MCF) in the financial bid shall be finalized for aforesaid work.
6. The bidders who wish to be present at the time of opening of Technical and Financial Bids may represent themselves or authorize their representatives with an authority letter. During evaluation of Technical Bids, no amendments in the technical bid shall be permitted.
7. Last date of receipt of sealed RFP is **31/01/2024** up to **2:00 PM**. The sealed RFP should be dropped in the Tender Box available in the office of the Corporation's at BLOCK NO. 3, SDA COMMERCIAL COMPLEX, KASUMPTI, SHIMLA-171009.
8. **The CFC has;**
 - a) Total area of CFC 1 Bigha 1 Biswa
 - b) Built up area of 4304 square feet
 - c) Plant and machinery installed at **Annexure F**.
 - d) Three phase electric connection with connected load of 65 K.V.A.

Note: - The bidders should satisfy himself of facilitates, condition of machinery installed, electric and other fittings, building condition, facilities and space to be provided in the CFC prior to submitting of its offer.
9. The CFC shall be initially allotted for Operation and Maintenance on "as is where is basis" for a period of 7 years from the date of handing over possession subject to fulfillment of conditions contained in the document. The Corporation on the expiry of Operation and Maintenance contract or on termination of Operation and Maintenance contract may invite new tender/RFP. However, the Corporation may also consider to extending the period of Operation and

Maintenance (O&M) contract beyond 7 years in favour of successful bidder up to maximum of 10 years from the date of handing over possession of CFC on its sole discretion of the authority.

- 10.** The CFC being offered for Operation and Maintenance (O&M) may be physically inspected by the interested bidder(s) during any working day between 10.00 AM to 5.00 PM to satisfy with regards actual condition thereof. The exact size/ space of CFC may be obtained or ascertained from Sh. Akshay Dod, Assistant Manager of Corporation posted at Mandi (Ph. 01902-2221002 & 87270-10875. The photograph of building and machinery installed therein can be available on mail by making request on mdhpshhcl@gmail.com.
- 11.** Any person/ concern blacklisted by any State/Central Government Department/ Corporations/Boards/society or any organization controlled or owned by the State/Central Government shall not be eligible for the allotment of CFC on Operation and Maintenance (O&M) contract basis. Further any legal entity in which such blacklisted person or concern has stake/shareholding, shall also not be eligible for the allotment of CFC.
- 12.** Each participant shall submit Power point presentation (in pen drive) along with proposal describing concept, proposed methodology, work plan, project management capabilities, human resource, forward integration with tourism and markets, backward interaction with farmers etc. for socio-economic benefit of the area. It should also reflect the services to be provided for other artisans and traders and PPT must following points:
 1. Treatment of bamboo (Per cubic feet)
 2. Seasoning of bamboo or other wood (Per cubic feet)
 3. Cutting (Per cut)
 4. Splitting (Per split)
 5. Knot removing (Per knot)
 6. Slicing (Per split)
 7. Any other service
- 13.** The highest Monthly Concession Fee (MCF) offered by the successful bidder and accepted by Corporation will remain unchanged for 1st, 2nd and 3rd year and thereafter Operation and Maintenance Contractor is required to pay Monthly Concession Fee (MCF) by enhancing it @ 5% for every year up to 7 years from the date of handing of possession.

Example: - Say bidder has offered Rs. 1000/- Monthly Concession Fee (MCF) and same accepted by Corporation. It will remain Rs. 1000

per month for 1st, 2nd and 3rd year and Rs. 1050 per month for 4th year, Rs. 1103 for 5th year and Rs. 1158 per month or 6th year Rs. 1216 per month for 7th year.

14. The undersigned reserves the right to accept or reject any or all RFP without assigning any reason/s. The undersigned also reserves the right to cancel the Operation and Maintenance (O&M) contract of CFC during the period of Operation and Maintenance (O&M) contract in case of violation of terms and conditions as contained in this document at **Annexure-C**.
15. The pre-bid meeting will be held with the prospective bidders and queries/suggestions shall be considered by the undersigned authority and in case authority decides to accept requested changes in RFP document same shall be notified in shape of addendum on the website <http://www.himcrafts.com>. The issued addendum if any shall be a part of RFP document.
16. The successful bidder quoting higher rates for Operation and Maintenance work shall enter into agreement with the Corporation with 7 days from the date of award of contract failing which next H-1 shall be offered opportunity for the same.
17. The undersigned reserves the right to accept any bid offer equivalent or above the reserve price fixed for the LEASING OUT OF CFC.

Sd/-
(Jatin Lal) IAS
Managing Director

Enclosures:

1. Annexure-A : Checklist to be submitted along with Technical Bid.
2. Annexure-B : Proforma for Technical Bid.
3. Annexure-C: Proforma for acceptance of Terms and Conditions of allotment.
4. Annexure-D : Undertaking of the bidder
5. Annexure-E : Proforma for Financial Bid.
6. Annexure-F : List of Plant and machinery installed at CFC

ANNEXURE- A

Check list of documents to be submitted by the bidder along with Technical Bid for RFP

SN	Particulars	Yes/No	Page No.
1.	Technical bid on prescribed format (Annexure-B)		
2.	The pen drive of PPT/ PPT		
3.	All pages including cover page duly signed.		
4.	Certificate of registration under Indian Partnership act, 1932 (in case of partnership)/ Certificate of Incorporation partnership dee and list of Directors in case of LLP or Company/ Certificate of registration in case of Co-operative or any other supporting document		
5.	GST Certificate (Attach self-certified copy)		
6.	Aadhar photocopy of the owner of firm/concern only (Attach self-certified copy)		
7.	PAN photocopy of owner of the firm/concern (Attach certified copy from an authorized person)		
8.	Proof of deposition of EMD of Rs. 25,000/- through DD (copy to be attach)		
9.	Proof of deposition of tender fee of Rs. 1,180/- through DD (copy to be attach)		
10.	Undertaking on Annexure-D on letter head pad of the bidder firm/concern		
11.	The Technical Bid on Annexure-B along with C and all documents annexed with Technical Bid.		
12.	CA Certificate of total turnover in past three years (2020-21, 2021-22, 2022-23)		
13.	Documents in support of technical qualification of promoter/shareholder/Directors of the bidder firm		

Signature of the Bidder

Name of the Bidder

Address of the Bidder

Email ID

Telephone No

ANNEXURE-B

Proforma for submission of “TECHNICAL BID” for the allotment of CFC on Operation and Maintenance (O&M) contract hold basis

1.	Name of the bidder firm/concern						
2.	Constitution of bidder concern:						
	(a) Proprietorship						
	(b) Partnership						
	(c) Co-op Society						
	(d) Pvt/Public Ltd Company						
(e) Other (Please specify)							
3.	Full postal address with PIN Code						
4.	Name of the proprietor/partner/Cooperative Society/Director/major stakeholder of the Company with complete residential address						
	S	Name	Aadhar Number of the owner of the firm/concern	Email	Education qualification	Residential address	Mob. No.
	N						
	1						
	2						
3							
5.	Name & address, email & phone no. of the person who is authorized to make/ bid offer on behalf of bidder firm/concern.						
6.	GST No. and certificate of the concern/ firm						
7.	PAN Number of the owner of the concern/firm only						
8.	Total turnover in past three years (2020-21, 2021-22, 2022-23)						
9.	Detail of deposition of Earnest money (EMD) of Rs. 25,000/- and Processing fee of Rs. 1,180/- in favour of H.P. State Handicrafts & Handloom Corporation Limited, Kasumpti, Shimla-171009.						
	Particulars	Amount	Name of Bank & Branch		No. of DD & bank name		
	EMD	25,000/-					
	Processing fee	1,180/-					

I certify that the above information given by me is true and nothing has been concealed.

Signature of the Bidder

Name of the Bidder

Address of the Bidder

**TERMS AND CONDITION OF THE OPERATION AND MAINTENANCE (O&M)
CONTRACT OF CFC**

(To be signed by each bidder as a proof of acceptance of same)

1. The successful bidder is required to deposit performance security equal to six months of Monthly Concession Fee (MCF) offered and approved by Corporation within 30 days of issuance of offer letter, failing which the Operation and Maintenance (O&M) contract would deem to be cancelled and EMD of Rs. 25,000/- would be forfeited and Corporation can either made to the next highest bidder(s) or fresh bid may be invited by the Corporation.
2. The Operation and Maintenance (O&M) contract of CFC will be made for a period of 7 years from the date of handing over possession subject to fulfillment of terms and conditions contained in this document. The possession of the CFC shall be handed over after receipt of the performance security equivalent to six-months Monthly Concession Fee (MCF) offered by successful bidder and accepted by Corporation.
3. The Monthly Concession Fee (MCF) offered by successful bidder and accepted by Corporation will remain unchanged for 1st, 2nd and 3rd year from the date of handing over possession subject to fulfillment of terms and conditions contained in this document and thereafter Monthly Concession Fee (MCF) will be increased @5% per annum.
4. The GST and other taxes, if any, applicable on Monthly Concession Fee (MCF) or as applicable during the period of Operation and Maintenance (O&M) contract would be recovered by the Corporation from the successful bidder of CFC.
5. Business transaction timing of CFC shall be as per the provision of Factories Act, 1948.

- 6.** The successful bidder can be allowed to undertake the aesthetic repair/ alteration in the CFC with the prior permission in writing of the Corporation at its own cost and the expenditure so incurred shall not be borne by the Corporation.
- 7.** The successful bidder would not be allowed to handover the CFC or any part of CFC or any machinery on further rent/lease to any other person (s) for doing any business in the premise. The premise of CFC will be solely used by the successful bidder for Operation and Maintenance of CFC as per the conditions of Operation and Maintenance Contract.
- 8.** The sign board of CFC will be clearly displaying Common Facility Centre for Bamboo of H.P. State Handicrafts and Handloom Corporation Ltd. operated and maintained by M/S..... In addition, rates of to be charged from the other user who want to utilize the services in CFC should be clearly displayed on Notice Board of CFC.
- 9.** The successful bidder will provide one set of keys of CFC after handing over of possession in a sealed envelope to the concerned in-charge of Corporation, which can be used for opening of CFC in case of any emergency arising due to natural disasters or after the completion of Operation and Maintenance (O&M) contract period or after cancellation of Operation and Maintenance (O&M) contract for breach of terms and condition of allotment/Operation and Maintenance (O&M) contract.
- 10.** Sweeping / cleaning & dusting of the CFC shall be done regularly by the successful allottee itself.
- 11.** The allottee/Operation and Maintenance Contractor will use its bill book and GST number for sale of products and services from CFC.
- 12.** The Corporation shall not pay any interest on EMD and performance Security.
- 13.** Corporation would have first right to procure goods manufactured by Operation and Maintenance Contractor in CFC on mutually agreed price for further supply to the State/Central Govt. Departments/ Universities/Boards/ PSUs or any other

customer. This sale would be treated as sale by Corporation and handling charges @ 10%+GST would be charged from the allottee by the Corporation. The HPSHHC would deposit the amount of sale proceed to the Operation and Maintenance Contractor within 10 days of receipt of same from the purchasing department (s). In case the amount of Operation and Maintenance (O&M) contract rent recoverable is not fully realized by Corporation, first such proceed would be adjusted against the recoverable Monthly Concession Fee (MCF) and thereafter remaining amount would be paid to the Operation and Maintenance Contractor.

14. The successful allottee is bound to provide the following services to the general public and artisans of the State on the rates fixed in consultation with the Corporation every year

1. Treatment of bamboo (Per cubic feet)
2. Seasoning of bamboo or other wood (Per cubic feet)
3. Cutting (Per cut)
4. Splitting (Per split)
5. Knot removing (Per knot)
6. Slicing (Per split)
7. Any other facility

The successful allottee will maintain a register for these services and also keep a complaint box in the premises which would open by the Incharge of Corporation.

15. In case HPSHHC decided to keep the products being manufactured by Operation and Maintenance Contractor in the emporia of Corporation for further sale to the customers on mutually agreed price then the payment would be made on monthly basis to the Operation and Maintenance Contractor for products sold in the emporia. This sale would be treated as sale from the emporium and handling charges @ 20% would be charged from the allottee by the Corporation. The Emporia of the Corporation would receive such products in its emporia and will not pay any expenditure incurred by the Operation and Maintenance Contractor.

- 16.** The allottee of the CFC would be at the liberty to vacate the CFC for any reason, subject to six months prior notice and deposition of entire outstanding dues of the Corporation, failing which performance security would be forfeited in favour of the Corporation.
- 17.** All expenditure towards freight / transportation, electric & water charges, insurance, installation of firefighting equipment and other incidental charges for consignment of products including insurance & taxes shall be borne by the Operation and Maintenance Contractor.
- 18.** Any charges incidental to online sale or through Credit/Debit Cards from the outlets of Corporation would be borne by the Operation and Maintenance Contractor.
- 19.** Staff deployed by the Operation and Maintenance Contractor for manufacturing, maintenance, sale, purchase, stock management etc., would not be considered as staff/ employees of Corporation under any circumstances and Corporation would not be approached by such employees engaged by Operation and Maintenance Contractor for redressal of their grievances and Corporation cannot be impleaded as a party in such matters in the court of law. The Operation and Maintenance Contractor would be responsible for verification of credentials of its employees and provide self-attested documents like Aadhar Card, PAN Card, Passport, Driving License etc. as a proof of identity along with photograph of such employees to corporation and to the designated authority under Factories Act-1948 and other relevant laws in force.
- 20.** The Corporation will not bear the cost of concession or discount, if any offered by the Operation and Maintenance Contractor on the sale of its products from the emporia or from CFC.
- 21.** The cost of any publicity/advertisement specific for sale of products of the Operation and Maintenance Contractor from emporium shall be borne by the Operation and Maintenance Contractor itself.
- 22.** The Operation and Maintenance Contractor will ensure employment of minimum 80% bonofide Himachalis in CFC as per the provisions of Himachal

Pradesh Industrial Investment Policy, 2019 and Rules Regarding Grant of Incentives, Concessions and Facilities for Investment Promotion in HP-2019 as notified by the Department of Industries, H.P wide notification No. No. Ind.-A(F)2-2/2019-I Dated: Shimla-2, dated 16/08/2019 or any policy/ amended during the period of Operation and Maintenance (O&M) contract .

- 23.** The accounts shall be settled by the Operation and Maintenance Contractor with the Corporation through its Manager/Incharge on monthly basis.
- 24.** The Corporation can consider marketing products of Operation and Maintenance Contractor outside the emporia through exhibitions etc. purely on consignment basis and same would be considered as sale from emporia on the same terms and conditions. If at any-time, it is found that any substandard or spurious product is being sold by the Operation and Maintenance Contractor then the Corporation reserves the right to stop the sale of such product(s) with or without giving any notice in writing.
- 25.** The sale space if any provided by Corporation to Operation and Maintenance Contractor in its emporia/ building(s) premises on mutually agreed terms & conditions it shall not be projected as an independent showroom of the Operation and Maintenance Contractor.
- 26.** The Operation and Maintenance Contractor is expected to ensure the quality of products offered for sale from CFC & emporia. Operation and Maintenance Contractor should redress the customer complaint immediately. In case the necessity arises for the replacement or payment of any compensation awarded by the court of law, the cost of such compensation including the legal cost or replacement cost would be borne by the Operation and Maintenance Contractor.
- 27.** If any dispute arises between the Manager/Incharge of the Corporation and Operation and Maintenance Contractor, the matter would be referred to the Managing Director whose decision would be final and binding on allottee as well as Manager/Incharge of emporia.

- 28.** In case any necessity arises for relaxing the provision of Operation and Maintenance (O&M) contract, Monthly Concession Fee (MCF) etc. due to some unavoidable circumstances like fire, theft, earthquake, riots etc., matter would be referred to the Board of Directors of the Corporation, whose decision would be final and binding on allottee.
- 29.** The Operation and Maintenance Contractor shall confine to allotted space on Operation and Maintenance (O&M) contract only and will not use extra space, if any, without prior permission of the Incharge of Corporation. The allottee is required to keep CFC adequately stocked and presentable during the period of allotment.
- 30.** The Operation and Maintenance Contractor shall maintain register of its stocks. The Corporation reserves the right to inspect CFC without giving any prior notice and record the same from time to time during the period of Operation and Maintenance (O&M) contract.
- 31.** The Operation and Maintenance Contractor shall convey correct information of the products to the customer, misleading or exaggerated claims about the product must be avoided. The Operation and Maintenance Contractor shall in no way pressurize or implore the customers. The ambience of the CFC must be maintained.
- 32.** The Operation and Maintenance Contractor is expected to maintain decorum in the CFC and adverse commentary on various aspects such as a products, display, management and staff shall be avoided by the Operation and Maintenance Contractor and its staff. Information and suggestions, if any, may be discretely given to the management of the Corporation.
- 33.** The Operation and Maintenance Contractor will use premises only for activities related to running of CFC and provide the following services of CFC to locality or persons on the pre fixed prices fixed in consultation with Corporation on yearly basis.
1. Treatment of bamboo (Per cubic feet)
 2. Seasoning of bamboo or other wood (Per cubic feet)
 3. Cutting (Per cut)

- 4. Splitting (Per split)
 - 5. Knot removing (Per knot)
 - 6. Slicing (Per split)
- 34.**The Operation and Maintenance Contractor will not use premises for any activity or residential purpose or any unlawful activity. The Operation and Maintenance Contractor may however make facility for housing one person in premises for watch & ward of property with the prior approval in writing of Corporation.
- 35.**In case any new plant and machinery (apart from machinery as mentioned in **Annexure A**) is installed by Corporation in the premises of CFC after mutual agreement between the Corporation and Operation and Maintenance (O&M) contractor the Operation and Maintenance (O&M) contractor will pay the depreciation cost during the period of contract to Corporation as verified by a Chartered Accountant (CA) as per provision of Company Act, 2013.
- 36.**Any dispute arises between the Corporation and the allottee regarding the terms and conditions of the allotment/Operation and Maintenance (O&M) contract then the matter would be referred to the Managing Director, H.P. State Handicraft and Handloom Corporation Ltd. whose decision shall be final and binding on both parties.

I, Mr./Mrs. _____ S/o/D/o _____
 permanent resident of _____ of
 Prop./Partner/Director of M/s _____ do hereby accept the
 aforesaid terms and conditions of the tender.

Signature _____
 Name _____
 Address: _____
 Mob.No. _____
 Email: _____

ANNEXURE-D

(Undertaking on the letterhead pad of the bidder)

To

The Managing Director,
H.P. State Handicrafts & Handloom Corporation Ltd.,
SDA Commercial Complex, Kasumpti, Shimla-171009

Sir,

1. I have carefully gone through the Terms & Conditions of allotment of CFC on Operation and Maintenance (O&M) contract as contained RFP regarding leasing of CFC at Seoh, Dharmapur, Mandi, _____, all the terms/ provisions of this tender are acceptable to me and my firm/concern.
2. That myself or my concerns or any legal entity in which the stakeholders of bidding concerns have shareholding are not debarred/black listed by any government/semi-government or any other organization controlled/owned by State/Central Government.
3. That there is no pending dispute regarding payment of outstanding charges/ quality/ services, court cases etc. with the HP State Handicrafts & Handloom Corporation Ltd.
4. I further certify that I am an authorized signatory of my company/firm and I am therefore competent to make this declaration.

Yours truly,

Name: _____

Designation: _____

(with seal/stamp)

Company/firm: _____

Address: _____

ANNEXURE-E

**HIMACHAL PRADESH STATE HANDICRAFTS & HANDLOOM CORPORATION
LIMITED**

BLOCK NO. 3, SDA COMMERCIAL COMPLEX, KASUMPTI, SHIMLA-171009.

**Proforma for submission of “FINANCIAL BID” for the allotment of CFC, Seoh,
Dharampur, Mandi on Operation and Maintenance (O&M) contract hold basis.**

1.	Name of the bidder firm/concern	
2.	Monthly Concession Fee (MCF) exclusive of GST other taxes as applicable	Rs. (In words)
		Rs. (In figures)

Note:

1. Filling of Financial bid with lead pencil or cutting or overwriting is not allowed.
2. Quoted bid rate shall be in words as well as figures. In case of mismatch between these rates, the rates quoted in words shall be considered.

Signature of the Bidder

Name of the signatory on behalf of Bidder firm/ concern _____ -

Address of the Bidder _____

Email ID _____

Telephone No. _____

ANNEXURE-F

Plant and machinery installed in the CFC at Seoh, Dharampur, Mandi

List of Bamboo Crafts Machinery at Dadoh (Mandi)

Sr. No.	Name of Machinery	Qty.	Remarks
1	Bamboo Splitting Machine <i>along with motor</i>	1	✓
2	Hydraulic Splitter Machine 1.2mm	1	✓
3	Splitter Mode (Hand Operated)	10	✓
4	Bamboo cross cut Machine SM No. 235	2	✓
5	Bamboo Knot (Ext.) Removing Machine SKS + Skin removing Machine (One Machine is without motor)	2	✓
6	Electrical Planner M18-MH-80x1 <i>with Motor</i>	1	✓
7	Electrical Hand Grinder(BOSCH)	1	✓
8	Bamboo Slicing Machine heavy duty <i>with Motor</i>	2	✓
9	Bamboo square stick making machine double side (one machine is without motor)	2	✓
10	Thickness planner -cum- Molding machine	1	✓
11	Air Compressor <i>With motor and electric starter</i>	1	✓
12	Spray Gun	1	✓
13	Bamboo Lathe Machine <i>along with motor</i>	2	✓
14	Wood Planner (Big Size with motor)	1	✓
15	Portable Cutter, Grinder & Sander with motor	1	✓
16	Wooden Section - 5 Nos. small & big machines with motor	5	✓
17	Bamboo Big Machine without motor	1	✓
18	Grinder - Big	1	✓
19	Grinder - Small <i>with motor</i>	1	✓
20	Hand Drill	4	✓
21	Hand tools (in box)	1	✓
22	Splitting Blades	10	✓
23	Tool Box small	1	✓

All the above mentioned machinery items were found available and handed over to Sh. Deepak Puri, Incharge, HLL state Handi Craft and Handloom Co-Operation - Mandi District Mandi (H.P.) in the presence of following witnesses. One set of photographs is also enclosed.

(Ritesh Dhillon)
witness.

(Hem Raj)
witness

~~Handed over to~~

(Nazam Bhatti)

Taken over.

(Deepak Puri)
Incharge
Handloom & Handicraft

